



# Westways Primary School Pupil Mobile Phone Policy

January 2026

This policy will be reviewed every two years

<b>Date ratified:</b>	January 2026
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## **Rationale**

We recognise that mobile phones are part of everyday life for many children and that they can play an important role in helping pupils to feel safe and secure. However, we also recognise that they can prove a distraction in school and therefore it is important to establish robust systems concerning their use.

## **Pupil Personal Mobile Phones**

We fully acknowledge parent's and carer's right to allow their child to bring a mobile phone to school if they walk to and from school without adult supervision. However, if children are not bringing a phone for this reason, we would discourage them from bringing a device with them to school at all.

When a child does need to bring a phone into school, we are now asking that a permission form must be completed by their parent or carer. The link to this form can be obtained by contacting the school office.

If a phone is brought into school:

- The phone must be left in the school office.
  - Pupils phones will be stored securely in individual wallets.
  - It should remain switched off whilst on the school site.
- If a child is attending an after-school club, the phone should not be retrieved from the office until the club has finished.
- Children who attend Westways After School Club (Tawny) should also leave their phone in the office until they leave to go home, at which point a member of the after-school club team will retrieve it for them.
- The phone is left at the owner's risk.
  - School will take no responsibility for the loss or damage of any devices
- When on school premises, whether before, during or after school hours, mobile phones should not be used by pupils for any purpose.
- Mobile phones brought to school without permission or mobile phones which are used inappropriately will be confiscated and must be collected from the school office by a parent or carer.

Pupils and parents are reminded of the fact that in cases of an emergency, the school office remains the appropriate point of contact.

Pupils are not permitted to have mobile phones on any school trips or residential visits.

Should a pupil be found to be using their phone inappropriately, or not following the above procedures, the school reserves the right to withdraw this privilege and they will no longer be able to bring a phone into school.