

Westways Primary School

Mona Avenue, Sheffield, S10 1NE

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Executive Headteacher: Sam Fearnough

Head of School: Charles Hollamby

Chair of Governors: Lynn Pocock



Thursday 25th February 2021

Reception – School re-opens for all pupils on Monday 8th March 2021

Dear Parent/Carer,

I am delighted to be writing to you to let you know that all children can come back to school on **Monday 8th March 2021**. As before this lockdown, we continue to follow all available guidance to help us evolve our plan and risk assessment so that we can operate in a safe way. The school day will change slightly for some classes and we need everyone to work with the following procedures around drop off and pick up times.

Morning drop off for all Reception classes

Time – 8:30am

Please continue to **access the school** via **Gate 4 (located on Mona Avenue) or Gate 5 (located on Warwick Street)**. Please wait in the playground next to their class sign.

Afternoon pick up for all Reception classes

Time – 3:00pm

During pick up, **please wait and remain socially distanced on the Mona playground** for your child to come out. Once you have collected your child, please leave the school grounds as quickly as possible.

Also, please make sure you adhere to the following guidance at all times:

- **One adult can drop off and pick up** at the start and end of the school.
- Wear a **face covering** at all times when on school site.
- Keep a **2 metre distance** from staff and other adults at all times.
- **Leave the school site** as quickly as possible after drop off and pick up.
- Send your child to school with suitable clothing (e.g. sensible footwear; a waterproof coat) and sunscreen as when the weather permits, as much teaching and learning as possible will be outdoors.
- Children can bring a **school bag, book bag, reading record, lunchbox/bag and a named water bottle**.
- Send your child to school in a suitable PE kit on the days when this lesson is taught – we will let you know which days these are via the year group newsletters.
- **Parents/carers will not be allowed into the school building** – please continue to contact staff by email or by telephone messages via the school office.

Please remember, you should not send your child to school if they are:

- Unwell for any reason or have a high temperature;
- Living with a member of their household who has symptoms of coronavirus;
- Extremely clinically vulnerable – children should follow medical advice before attending school.

We cannot wait to have everyone back in school and we are all looking forward to seeing the children again. We are planning to have lots of fun activities alongside catching up over the rest of the school year.

Best wishes,

Mrs S Fearnough
Executive Head teacher